Buckinghamshire Music Trust
Aylesbury Music Centre
Walton Road
Aylesbury
HP21 7ST

t: 01494 216053
e: musicservice@bucksmusic.org
w: www.bucksmusic.org

Music Centre Registration Form

This form is for membership of a music centre and the group activities (bands, choirs, ensembles and orchestras) that take place there. Membership covers as many ensembles as a student wishes to join and these can take place across all music centres.
Once membership is confirmed, this form constitutes a rolling contract which is only cancelled once notice has been given in writing in accordance with our terms and conditions (see over).

Personal details					
Student's last name:				**Forename:**	
Date of birth:				**Instrument(s):**	
Age:				**Gender:**	
School:				**Year of study as of September 2021:**	
Home address:					
Postcode:				**Home phone:**	
Parent/carer title		**Parent/carer Last name:**		**Parent/carer Forename:**	
Parent/carer email:					
Student email:					
Parent/carer mobile:				**Student mobile:**	
Emergency contact 1:				**Emergency contact 2:**	
Medical/Dietary/Learning needs:					

Membership details for Music Centre:			
Centre (Amersham/Aylesbury/High Wycombe):			
Group/Ensemble 1:		**Instrument:**	
Group/Ensemble 2:		**Instrument:**	
Theory lesson (grade):		**Aural lesson (grade):**	

Musical background: **Please complete if you are already engaged in some musical activity**			
Current teacher:		**Level / Grade:**	
Have you had any Whole Class or Ensemble teaching at your school: **If YES, then please say which instrument:**			

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Membership terms and conditions

Please read these carefully and sign the statement to confirm your application.

Membership is provided on an ongoing, rolling contract and pupils may only withdraw from activities at the end of a term following submission and acceptance of **written notice to your local music centre.** (Membership will roll over into the new academic year unless cancelled in the summer term.) The notice submission deadlines for each term are available on our website (www.bucksmusic.org) but will generally be the last day of the mid-term break. If late notice is received, you will be required to pay a late notice fee in addition to your invoice for the term.
Fees are invoiced termly and should be paid on receipt of invoice by cheque (payable to Buckinghamshire Music Trust) or by bank transfer to: **Account name**: Buckinghamshire Music Trust **Sort code**: 30 – 90 – 38 **Account number**: 61703168 **You must ensure that you use the invoice number as a payment reference**
Outstanding fees cannot be carried over the end of a term without prior agreement from the music trust central team and may result in tuition or membership services being withdrawn until the account is cleared.
We are committed to ensuring that all music centre activities are accessible to all young people and provide subsidies for families who are eligible for the national Free School Meals scheme (for families receiving certain benefits) and for siblings of existing members.
The music trust is responsible for the safety of students whilst they are within the music centre or on a pre-arranged visit or performance off-site and has appropriate Risk Assessment, Safeguarding, Health and Safety, and First Aid procedures in place. Parents must be responsible for their child's safety and well-being at all other times, with regard to their journey to and from the music centres.
Please ensure that you inform your music centre directly if any of your personal details change, in particular phone and email contacts, including those named as emergency contacts.
Parents are responsible for ensuring that the music trust is aware of any medical needs and special educational needs regarding their child. Please ensure to complete the relevant section of the form is filled in and where necessary provide the relevant area leader with any further information.
Music centre members are expected to commit to all performance opportunities that are arranged for their groups and to approach their membership in a positive and professional manner.

The music trust occasionally takes photos and audio/video recordings of pupils for archive purposes, teacher training and use in our own promotional material and publicity. If you are happy for your child to have their image used in this way please write YES in the box. For anything used by external agencies such as press, specific additional permission will be sought.	
The music trust would like to add your details to the mailing list for your chosen centre. Please write YES in the box if you are happy for us to do so.	

Buckinghamshire Music Trust is registered with the Data Protection Registrar's Office and will not use or share this information outside the organisation without the express permission of the parent concerned.

I have read and accepted these terms and conditions and would like to register my child at my chosen music centre as part of Buckinghamshire Music Trust	**Parent/carer signature** (if by email then typed name confirms acceptance)	**Date**

You should return your completed form to your local music centre as below:

Amersham Music Centre, Amersham School, Stanley Hill, Amersham, Bucks, HP7 9HH **ammusic@bucksmusic.org**

Aylesbury Music Centre, Walton Road, Aylesbury, Buckinghamshire, HP21 7ST **aylmusic@ bucksmusic.org**

High Wycombe Music Centre, Mill End Road, High Wycombe, Buckinghamshire, HP12 4BA **hwmusic@ bucksmusic.org**